

Documents/ Information required for Free Sales Certificate

1. PAN Card of Proprietor/Partner(s)/ Director(s)
2. Aadhaar Card of Proprietor/Partner(s)/ Director(s)
3. Mobile No (registered with Aadhaar)
4. Email Id
5. Address Proof of Registered office (Sale/ Lease Deed)
6. Import-Export Code Certificate
7. Registration-cum-Membership Certificate
8. Details of Foreign Buyers with complete address, etc
9. Details of Item to be exported, product description & its use
10. Product license taken, if any

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