Documents/ Information required for IEC Application/Modification/Updation

1. Photograph of Proprietor/ Partner(s)/ Director(s)
2. Pan Card of Proprietor/ Partner(s)/ Director(s)
3. Aadhaar Card of Proprietor/ Partner(s)/ Director(s)
4. Mobile No (registered with Aadhaar, preferably)
5. Email Id
6. Old IEC Certificate (in case of updation/modification).
7. GST Certificate (if registered)
8. Partnership Deed/Certificate of Incorporation/ registration certificate (as applicable)
9. Authority letter/ Board resolution in case of authorized person (not in case of Proprietorship)
10. Latest Electricity bill/ Rent agreement/Lease Deed + NOC where premises is rented (PAN card of owner)
11. Latest Electricity bill/Utility bill/Sale Deed (in case of owned premises)
12. Detail of service/ goods, entity is dealing in.
13. Cancelled cheque or Bank certificate as per DGFT format having name of the applicant and account number, pre-printed.

Thank you for your Business..!!